



## **Business Platinum Visa Credit Card Application**

The Business Platinum Visa Credit Card is ideal for those smaller business expenses that are vital for your day to day operations. Complete these steps and contact us for an appointment to discuss your credit card needs.

- **1. Complete and sign the Business Platinum Visa Credit Card Application.**
- **2. Complete and sign the Personal Financial Statement for each principal owner/guarantor listed on application.**
- **3. Make copies of audited and signed Federal Business Tax Returns with all supporting schedules (3 most recent years).**
- **4. Make copies of Business Financial Statements (3 most recent years and the new year interim data if the year-end was more than 3 months ago).**
- **5. Business Debt Schedule (list of all credit sources for long term contracts or notes payable).**
- **6. Make copies of signed Personal Tax Returns (3 most recent years; include all supporting schedules from all individuals and guarantors listed on application).**
- **7. Make copies of 3 months Business Bank/Brokerage Statements.**
- **8. Make copies of 3 months Personal Bank/Brokerage Statements.**
- **9. Completed and sign IRS Form 4506-T (one for business, one for personal).**
- **10. By-Laws/Articles of Incorporation/Partnership Agreements, etc.**
- **11. Call Business Services 301-777-1781 ext. 145 to schedule an appointment to discuss your credit card needs.**

*Please note: Additional data required.*